



The Samaritan Counseling Center, dba The Center, A Samaritan Counseling Center

Guidelines for Proof of Household Income for Financial Assistance Programs

Proof of Household Income:

Common Forms of proof

- Pay stub x 2
- Copy of last year's federal tax return
- Wages and tax statement (W-2 and/ or 1099)
- Unemployment Benefits Letter
- Social Security Benefits Letter
- Self-employment
 - Bank Statements (personal & business)

Acceptable forms of Proof of "NO" Household Income:

- **Food Stamp eligibility**-active food stamps by providing benefit review summary
- **Student** – Transcript from school, acceptance letter, or class schedule, accompanied by a written explanation that the patient/client is not receiving any household income because they are a full time student.
- **Document showing loss of household income** – A letter of termination from a job along with the date the job ended.
- **Written Statement** signed by the patient/client that explains that the client/patient does not expect to have any household income for the year.
 - Example: I (insert name) attest that I do not expect to have any income in (year). Due to (why you will have no income, no longer working, student etc.) and when did the change occur. (See no household income statement document).

Revised June 2019



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No Household Income Attestation

I _____, attest that I do not
expect to have any household income for the time frame of
___/___/_____ to ___/___/_____.

Due to the following reason: _____

Print Name: _____

Date of Birth: _____

Signature: _____

Date: _____